

EWI Roanoke Chapter Board Meeting Minutes August 8, 2007

The August Board of Directors meeting was called to order at 4:30 p.m. by President, Charlene Hudson. Representatives present were Lana Seale, Leslie Coty, Libby Camper, Linda Mack, Wanda Hatchett, Tonya Harper and Ashley Austin. We were also joined by incoming board members Becky Beard, Jo Lynn Seifert and Michelle Chambers.

OLD BUSINESS: Charlene announced that she had brought her camera to take a group photo to be used at LCAM. The deadline to submit the photo is August 30, 2007.

She then asked Leslie to review the information she had researched for a possible swap item to be taken to LCAM. Leslie had done an outstanding job and had some great suggestions for exchanges. She had preliminary prices on buttons, pins and wristbands. She had also acquired 25 pins from the City of Roanoke and will make some additional contacts for possible contributions. There was extensive discussion of different scenarios, including budget, budget constraints, item selections, exchange vs. sale, and possibilities of a joint purchase with other Virginia Chapters. It was decided that Leslie would secure two bids for the three items and check with other Chapters about their interest, and check with Corporate to make certain that items could be sold at LCAM. Leslie would then send out an email for the board to vote on whether to pursue, an item selection and budget amount.

Charlene informed the board that the delegates for LCAM had been selected: Leslie Coty and Lana Seale. The paperwork has been submitted. Discussion then began about the scholarship. There was only one applicant, Lana Seale and since she will now be going as incoming VP, Charlene suggested that the \$700 allocated be used to defray expenses for Libby Camper since she will not have financial backing from her employer for this year's attendance at LCAM. Libby volunteered to leave the room during discussion, and excused herself. There was lots of input regarding her valuable and ongoing contributions to the group and discussions regarding budget allocations. Following some quick math skills by our Leader, it was voted on and unanimously decided that any funds remaining from the amount budgeted for attendance to LCAM would be distributed to Libby Camper up to the scholarship amount of \$700. The exact amount will be determined after the true expenses have been calculated.

NEW BUSINESS: Charlene asked that current board members please schedule some time to meet with their incoming replacements to turn over notebooks and review duties of the positions.

TREASURER'S REPORT: Tonya distributed copies of the budget and said she had been contacted by Sun Trust that there would be a \$12 monthly fee incurred on the B/C/DP account if the monthly minimum balance was not met. She will contact Jessica McGrady to see if that requirement can be waived or reclassified, or if another type of account would not be subject to the fee.

MEMBERSHIP REPORT: Anna was absent. Membership count stands at 26. Prospective new members will be discussed at our September meeting.

PROGRAMS REPORT: September meeting will be installation of officers.

PUBLICATION REPORT: Ashley discussed the bios on the website and the decision was made to shut that portion down for the time being. Some of the members felt that too much personal information was being disclosed.

DIRECTOR AT LARGE REPORT: No report

SEARGEANT-AT-ARMS REPORT: Wanda Hatchett will handle registration this evening.

WAYS AND MEANS: No report

READING RALLY REPORT: Concluded for year

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Lana J. Seale
Secretary