

## **EWI Roanoke Chapter Board Meeting Minutes January 10, 2007**

The January Board of Directors meeting was called to order by President, Charlene Hudson at 4:20 p.m. Representatives present were: Charlene Hudson, Lana Seale, Leslie Coty, Amanda Schaal, Tonya Harper, Danielle Rand-Byrd, Libby Camper, Anna Karbassiyoon, Linda Mack, Wanda Hatchett, and Libby Newton. Helen Kerrigan arrived late and had to leave prior to adjournment because of her duty as greeter.

**Old Business:** There was a brief discussion regarding Renie Accardo's request for a leave of absence. It was determined that this issue is not specifically addressed in the corporate by-laws and can be determined by the Chapter. Three months has been an average, but no decision will be made until Renie has paid 2007 dues.

**New Business:** Charlene announced that the Corporate Directory will no longer be available in print form, online only.

There has been some confusion on the timeliness of the monthly member meeting invitations being sent and some issues with record keeping of attendees. The Treasurer is having difficulty collecting without proof of response stating non-attendance. Charlene and Libby have planned a meeting with the Sergeant-At-Arms to determine if schedules dictate a re-assignment of duties.

Amanda Schaal will reduce her duties due to upcoming family obligations. A replacement for her at LCAM will be determined at a later date. Charlene announced that she will be traveling extensively due to increased work obligations, so email response might be occasionally delayed.

**Treasurer's Report:** Tonya asked that she have prompt and correct reporting on rsvps for meetings. She does not want to bill a member incorrectly. The monthly and quarterly reports were presented for signature. Renewals were announced – 13 to date. Question as to date insurance renewal was due, paid on 2/8/2006. \$19,464 in Treasury including CD. Danielle Rand-Byrd made a motion that \$1,000 be deposited in the BCDP account, Linda Mack seconded and it was approved by the Board. Tonya will be absent for February meeting, but will leave checkbook.

**Membership Report:** Donna Tatum was absent due to illness. Roanoke Cement wants to renew, but has not yet chosen a replacement. There are several visitors scheduled to attend the membership meeting tonight. Geiger

will not renew, but Libby Newton will remain under Advance Auto Parts and a 2<sup>nd</sup> representative will also join. Charlene stated that the great recruitment work done by members had motivated everyone to bring in new members. Three members will be installed at the membership meeting by Danielle.

**Programs:** Programs are set through June. July and August need program ideas and it was suggested that one also be planned for September in addition to the installation of officers. No firm nights are set to date. Criteria for firm nights will be included in upcoming newsletter. It was agreed that the focus of the programs need to stay on leadership development.

**Publications:** Ashley apologized that January's newsletter was a little late due to family illness. February's will be expanded and she is working on updating web site.

**Director at Large:** Linda Mack is getting information she needs tonight. Suggestions were made to also include CHIP and United Way for possible scholarships recipients.

**Ways and Means:** On hold for present time. Committee will re-access timing and viability of Boutique Night for 2007.

**Reading Rally:** Kick-off at Hurt Park set for Friday, January 12 from 2:30-3:30. Six volunteers are scheduled to attend. 30 children from two third grade classes will participate and reading will run from Feb-May with forms collected in April. New this year will be a creative writing award. Participants will write a paragraph about a book they have read and EWI will judge and select the winner. This will assist with SOLS. The school has been pleased with the format, so this will remain the same. The \$500 EWI contribution will be presented in the form of a large "faux" check on Friday. The press has been notified and Amanda will be on hand with her camera for photographs.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

*Lana J. Seale*

Lana Seale, Secretary